



James E. Taylor

CHARACTER • SCHOLARSHIP • LEADERSHIP • SERVICE

NHS F.A.Q.

Dedicated to the past NHS officers who have unconditionally put time and effort into the group.

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Note: Exclude this page if printing. It only works on the online version. Thanks! - R.

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Summer related:

1.) How come my school sponsored (right before summer such as recycling) hours aren't verified?

- We need the volunteer logs before we can start verifying those hours, we will get them after school starts.

2.) How do I register for Fish Camp?

- Only the people who attended the meeting during the school year can volunteer tomorrow. If you did attend the meeting meet in the competition gym 7:30 tomorrow morning with your NHS shirt. Please email Mrs. Vandagriff if you have any questions. **NOTE: This answer was updated on 8/18/15 to correct a previous misunderstanding.**

3.) HELP! My x2VOL registration is pending! What did I do wrong?

- You didn't do anything wrong, you need a school administrator to approve. Only problem is that school hours over the summer are a bit different so it might take some time. After you join, you have to be sure to join the NHS group. <https://goo.gl/xwLP7P> NOTE: You will not be automatically added to the group so be sure to do that. Else your hours will not count.

4.) How come the sponsor of an event I volunteered for did not verify my hours?

- Please contact your sponsor! Unless the sponsor is the school, then it's out of our control! :(

5.) How many hours can I volunteer over the summer?

- You can volunteer for a maximum of ten (10) hours over the summer. That is, you can do more than ten hours but only ten will count towards the 25 mandatory hours. The limit applies only for the summer, there is no limit to how many hours per grading period.

General:

1.) Whose contact information should I put on x2VOL?

- Please put the contact information of an adult who was there at the volunteering event. If you were tutoring another student, put the contact information of the student's parents. Be sure to mention the student's name in the reflections.

2.) What happens when I don't finish my 25 hours for my junior year?

- Failure to meet hours will most likely result in your dismissal from NHS. (Ironically listening to "Go Hard or Go Home" while typing this)

3.) Can I tutor another student for NHS hour(s)?

- Yes, as long as you're not receiving any form of payment, tutoring will count towards your required hours. Be sure to put the student's parents as the contacts. Also, put the student's name in the reflections section of x2VOL.

4.) What do we do after we volunteer?

- Log your hours into x2VOL, for helping regarding x2VOL, please go to the last section of this FAQ. Please do NOT send your information to JETaylorNHS@gmail.com. We have no way of inputting your hours for you. We can help with instructions but you have to handle the rest.

5.) If I missed a NHS meeting due to extenuating circumstances, where can I find what I missed?

- You can find the meeting notes in the NHS Facebook group

(<https://www.facebook.com/groups/160193007451413/>) or on the NHS website

(<http://jetaylor NHS.weebly.com/documents.html>).

6.) If I became sick (or have a different extenuating circumstance) and cannot go volunteer at an event as originally planned, what should I do?

- Email JETaylorNHS@gmail.com. Thank you for letting us know ahead of time! Hope things go well!

7.) I have an urgent question but I didn't get a response from the NHS email...

- Feel free to message any of the NHS officers. We'd be glad to help. The list of officers can be found inside the NHS Facebook group. It is advised to ask an officer who has knowledge pertaining to the question.

Note: I'm constantly checking NHS email for questions I can answer. - R.

8.) Why should I join NHS Study Hall?

- NHS Study Hall, located in Mrs.Chan's room, is a somewhat unique study hall. It is a mandatory class for NHS officers and can be a source of NHS hours. Most of the time, it will be a normal study hall. But when asked to, you are expected to help out! It's a good source of hours, but if you're not interested in hours then join for fun!

9.) I forgot about a volunteering opportunity I signed up for, what happens now?

- Failure to go to an event will lead to the dismi- kidding. Failure to go to an event that you have signed up for will result in a penalty of one (1) hour added to the number of hours you need to volunteer.

Special events:

1.) I know someone who is interested in sponsoring for Color for a Cause, what information should I give him/her?

- Color for a Cause is a 5k color run hosted by Taylor NHS and FBLA benefiting the Arc of Katy. The Arc of Katy is a local non-profit corporation that works to create opportunities for all children and adults with intellectual and developmental disabilities. The run will not be timed, and there will also be a shorter track available for persons with special needs. (Copied from website at Thsrun.pancakeapps.com or <http://colorforacause.weebly.com/>)

The sponsorship levels are:

Bronze (\$100 or fewer) Will be recognized on website

Silver (\$101-\$200) Will be recognized on banners and website

Gold (\$200-\$400) Will be recognized on banners, website, and shirts

Platinum (\$400+) Will be recognized on banners, website, shirts, and will receive a vending spot in the Taylor High School parking lot on the day of the event.

2.) Will I be timed for the Color for a Cause 5K?

- No, you will not be timed by volunteers. You can time yourself if you want! There is no reward for “beating” everyone else! The only satisfaction you’ll get is from knowing that you helped out Arc of Katy!!

3.) I can’t come to Color for a Cause but I still want to contribute to Arc of Katy. What should I do?

- You can donate to Arc of Katy! Donations of all sizes will help. For more details regarding donations, please refer to number 1.

x2VOL related:

Note: These questions and answers were directly copied from the NHS website at <http://jetaylorlhs.weebly.com/faq-about-x2vol.html> and pasted for your convenience.

1. Am I in the right group on x2VOL?

When you join the Class of 20__ group, you have only joined the school, not the NHS group. You need to go to:

1. Groups & Goals
2. Add New Group
3. Click on National Honor Society
4. ADD the appropriate group (NHS class of 20__ Volunteer Hours)

After you have added the group, when you go back to the Dashboard, you should see two bars for hours. Your NHS hours may be blacked out until you are approved into the group by Mrs.



Chan. Once you are approved into the NHS group, your bars should look similar to the ones in the picture to the right.

2. How do I create an account in x2VOL?

There is a step-by-step guide on the tab above "x2VOL Account" for creating an x2VOL account. If you are still having problems, click the link labeled "help" or "contact" on the x2VOL website for assistance.

3. How do I log hours in x2VOL?

There is a video (created by x2VOL) at the bottom of this page that walks you through how to log hours. If you are still having problems, click the link labeled "help" or "contact" on the x2VOL website for assistance.

4. How do I know what types of activities I can perform for service hours?

On the "Service Guidelines" tab, there is a list of service guidelines and requirements for approved service projects.

5. What are my responsibilities after submitting a service project?

Once you submit hours, x2VOL sends an automatic email to the person you list as a contact so they can verify your attendance and service time. It's your job to let the contact person know that they should expect an email from x2VOL and, if needed, you should follow up with a polite reminder. Your hours are not fully submitted until they are verified by the contact person. If you do not include an email for a contact person, there is no way for them to electronically verify your service.

6. My hours have not been verified, and I submitted them a long time ago OR my contact person accidentally deleted the email from x2VOL for verifying my hours and needs it resent. What do I do? Can I just hit the "resubmit" button?

Unfortunately, hitting the resubmit button will not send another confirmation email to your contact. To prevent multiple approvals for a single service project, x2VOL will only send one confirmation email to the contact person for each entry. Every time you made an adjustment to your entry, another confirmation email is NOT sent. If your contact person needs another verification email sent, you will have to delete your entire entry and then reenter it. As these emails come from x2VOL, school sponsors do not have the ability to send verification emails. It may be wise to email the contact person after you have submitted the new entry to make sure they received the new verification email.

7. I'm having trouble with x2VOL, such as getting my hours submitted, logging in, or building an account. What should I do? Can the NHS sponsor fix it?

x2VOL is an independent company contracted to organize/verify all service projects for the THS NHS organization. Once all entries have been entered in x2vol and verified by the contact person, the school sponsors simply verify that the service projects meet the school guidelines. For issues with building an account on x2VOL, logging in, or submitting hours, you need to contact x2VOL. If you are having problems, click the link labeled "help" or "contact" on the x2VOL website for assistance.

8. I still need my hours verified on x2VOL by my contact person. Can my contact person email a sponsor instead of doing it through x2vol?

No, since the sponsors do not work for x2VOL we cannot take x2VOL submissions from your contact person and then enter it in their system. We pay x2VOL specifically so we do not have to email or call to verify the hundreds of entries every six weeks for each member; the contact person must respond to the email from x2VOL in order to get their response registered. If the sponsor did not receive the student, then you must resubmit the entry entirely so the sponsor will be sent the approval email again.

9. Do I have the entire school year to enter service hours? Can I wait until the due dates at the end of each semester or the end of the school year to enter my hours?

Refer to the due date chart on the NHS website for submitting hours. All hours must be submitted during the same six weeks in which they were performed. That means that they must also be verified by the contact person by that due date; for that reason, please do not wait until the last minute to submit. The periodic due dates prevents a sudden flood of submissions at the end of each semester.

10. My hours were denied by the sponsor. How do I know why they were denied?

There are multiple reasons why hours might have been denied. The first step is to log into your account and see if a note was left regarding their denial. You will also want to see if there is an option to resubmit the hours once the problem has been corrected.

The most common reasons for a denial of hours are:

1. The hours do not meet the THS NHS guidelines for approved service hours
2. The two mandatory questions were not answered on your submission
3. The number of hours exceeded the maximum 10 for a single service project
4. The contact person did not verify your participation/attendance at the activity
5. The hours were not submitted and verified by the contact person by the six weeks deadline

11. My hours were “denied with a chance to resubmit” because I forgot to answer the mandatory 2 questions or was lacking verification from my contact person. I’ve fixed my submission and taken care of the problem, but they still have not been approved by my sponsor. Why?

You probably forgot to hit “resubmit” after you fixed the issue.

12. Once I resubmit my hours and they are verified by my contact person, how long will it take for a sponsor to approve them?

The NHS sponsor clears out all entries based on the calendar posted on the homepage of the THS NHS website. If your hours are not approved in the appropriate window of time, they will be deleted and not accepted as hours towards NHS.

13. What is the difference between verification and approval of hours?

When you volunteer for an event and submit it on x2VOL with the event's contact person's email address, it will send the contact person an email asking them to VERIFY the hours. After the contact person has verified the hours, the NHS sponsor will APPROVE the hours to apply to the NHS goal . Both steps need to be completed before your volunteer hours fully count towards your NHS goal.